

Tradie Web Starter Pack Agreement

(Client) _____ agrees to commission Simply IT (ABN: 17 464 265 625) to setup, build and host the following website and email services (Scope of Work) in agreeance with the Terms & Conditions set out below.

Scope of Work

- 12 months domain registration of one (1) '.com.au' or '.net.au' domain.
- 12 months Website & email hosting.
- 3 custom static page WordPress website built from one of the available templates/themes.
 - Suggestion is Home Page + Services + Contact Us.
 - Additional pages available at an additional cost. Refer to 5.1 in T&C's.
- Setup of one (1) POP3/IMAP email account using new domain name.
 - Additional email account setups available at additional cost. Refer to 5.2 in T&C's.
- Creation, if required, of Google My Business map listing.

Proposed domain name: _____
Check availability

Agreed total: \$990.00 inc GST

Upon signing, a tax invoice will be raised for a 50% deposit, payable within 7 days before any work will commence.

Client: _____ Simply IT: _____

Date: _____ Date: _____

Terms & Conditions

1. Client agrees to pay 50% deposit upon acceptance of this agreement with the balance due on completion of the work.
 - 1.1. If the Client decides to cancel due to 'change of mind', Simply IT will retain 100% of the deposit to recoup associated registration/hosting costs as well as development time already committed to the project.
 - 1.2. During the initial and any subsequent hosting periods, no pro-rata refunds will be issued if cancelled part way through the billing cycle/year.
2. Client to provide all text/wording for body of the website. Client may also provide any images or logos they wish to be included on the website as long as they have permission to use them and they are not in breach of copyright.
3. Simply IT may use royalty free stock images where images have not been provided by the client.
4. The included 3 page website does not include advanced features such as: dynamic content, e-commerce shopping carts, forums, website chat agents, search functionality etc.
5. Additional work outside the Scope of Works:
 - 5.1. Including but not limited to extra pages, will be charged at \$75ex GST per hour.
 - 5.2. Additional POP/IMAP email account setups will be charged at a flat rate of \$5ex GST per mailbox. Hosting of POP/IMAP accounts, up to 100 accounts, is included in the 12 months hosting plan.
 - 5.3. Once completed and signed off by the client, any and all additional required work/changes will be chargeable at \$75ex GST per hour.
6. At the conclusion of the initial 12 months agreement, both the domain registration and hosting service will be due for renewal. At the time of signing this agreement the current costs are:
 - 6.1. Domain Renewal - \$40ex GST per year.
 - 6.2. Website & Email Hosting - \$185.46ex GST per year.